

## AGENDA ITEM III – A

### YUBA-SUTTER TRANSIT AUTHORITY MEETING MINUTES FEBRUARY 18, 2018

#### **I. Call to Order & Roll Call**

Present: Cardoza, Cleveland, Leahy, Pedigo, Sullenger, Whiteaker and Whitmore (4:05)

Absent: Fletcher

#### **II. Presentations**

Martin introduced Matt Hertel of AECOM Technical Services, Inc. and Gordon Shaw of LSC Transportation Consultants, Inc. to present a status report on the Route 1 Corridor Enhancement Plan and four alternative sites for the Alturas & Shasta Transit Center for Board discussion and possible direction. Mr. Hertel presented an over view if the corridor enhancement plan Mr. Shaw went through the PowerPoint presentation outlining Alturas-Shasta Transit Center site options concepts. Mr. Hertel then discussed real-time traveler information technology.

Discussion followed with Board members giving input on the four site locations presented. It was the consensus of the Board to drop the Aquarium Store site as an alternative and to continue with more analysis of the other three sites. Regarding the real-time traveler information technology, the Board requested that more detailed cost figures be provided for each alternative approach when this item is next discussed.

#### **III. Public Business from the Floor**

None

#### **IV. Consent Calendar**

Director Whiteaker made a motion to approve the consent calendar. Director Leahy seconded the motion and it carried unanimously.

#### **V. Reports**

##### **A. Feather River Air Quality Management District (FRAQMD) AB 2766 Grant Agreement for the 2018 Discount Monthly Pass Program.**

Martin stated that this is a standard FRAQMD grant agreement for \$150,000 to extend the existing Discount Monthly Pass Program through March 2019.

Director Whiteaker made a motion to authorize execution of FRAQMD Grant Agreement #VF17-01. Director Leahy seconded the motion and it carried unanimously.

**B. Feather River Air Quality Management District (FRAQMD) AB 2766 Grant Agreement for a One Year Extension of the Expanded Live Oak Route.**

Martin stated that this is a standard FRAQMD grant agreement for \$10,000 to support a one year extension of the existing level of service on the Live Oak Route through December 2018.

Director Whiteaker made a motion to authorize execution of FRAQMD Grant Agreement #VF17-02. Director Cleveland seconded the motion and it carried unanimously.

**C. FY 2018 Budget Preview.**

Martin gave a brief overview of where Yuba-Sutter Transit revenues and expenses stand at the mid-year mark while also highlighting some of the future revenue and expense issues that staff will discuss in further detail as part of the preliminary draft FY 2019 budget that will be presented at the March meeting.

**D. Bus Stop Enhancement Project.**

Martin stated that staff is requesting authorization for the purchase, delivery and installation of three bus stop shelters and associated furnishings as detailed in the staff report. One shelter is to be installed in Johnson Park at the corner of Evelyn & Martel Drives and the others are to be installed on westbound North Beale Road at Lowe Avenue and at Woodland Drive. Funding is being provided by the Sacramento Metropolitan Air Quality Management District (SMAQMD) and the State Low Carbon Transit Operations Program (LCTOP).

Director Whiteaker made a motion to authorize the purchase of specified bus stop furnishings as proposed. Director Leahy seconded the motion and it carried unanimously.

**E. Feather River Air Quality Management District (FRAQMD) Grant Close-Out Report for the Expanded Live Oak Service.**

Martin stated that this item is for information only and offered to answer any questions. There were no questions.

**F. Mid-Year Performance Report.**

Martin stated that this item is for information only, but noted that the nearly three year negative ridership trend has continued through the second quarter of FY 2018.

**V. Correspondence/Information**

None

**VI. Other Business**

Martin noted that Yuba-Sutter Transit hosted a CalACT organized meeting on February 5<sup>th</sup> with representatives from the California Air Resources Board (CARB) regarding their Innovative Clean Transit proposal to require the purchase of zero emission buses. A total of ten small north state transit operators

were represented at this meeting to share with the CARB staff how this proposal will specifically impact small urban and rural transit systems.

**VII. Adjournment**

The meeting was adjourned at 4:59 p.m.

**THE NEXT REGULAR MEETING IS SCHEDULED FOR THURSDAY, MARCH 15, 2018  
AT 4:00 P.M. IN THE YUBA COUNTY BOARD OF SUPERVISORS CHAMBERS**