



MEETING NOTICE & AGENDA

DATE: Thursday, July 15, 2021

TIME: 4:00 P.M.

PLACE: Yuba County Government Center
Board of Supervisors Chambers
915 Eighth Street
Marysville, California

I. Call to Order & Roll Call

Bains, Blaser, Buttacavoli, Fuhrer, Harris, Hudson (Vice-Chair), Micheli and Shaw (Chair)

II. Public Business from the Floor

Members of the public may address the Authority on items of interest that are within the Authority's jurisdiction and are not on the agenda for this meeting. Public comment regarding agenda items will be permitted as each agenda item is considered by the Board.

III. Public Hearings

A. Federal Transit Administration (FTA) Sections 5307, 5311 and 5339 Grant Applications for FY 2022. (Attachment)

1. Staff Presentation
2. Open /Close Public Hearing
3. Board Discussion and Action

RECOMMENDATION: Authorize federal funding applications as submitted.

IV. Consent Calendar

All matters listed under Consent Calendar are considered routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed or removed from the Consent Calendar for specific action.

- A. Minutes from the Regular Meeting of June 17, 2021. (Attachment)
- B. Disbursement List for June 2021. (Attachment)
- C. Monthly Performance Report for June 2021. (Attachment)

V. Reports

A. Next Generation Transit Facility Project.

RECOMMENDATION: Direct staff as desired.

B. Zero-Emission Bus Fleet Conversion Policy Statement. Consideration of a proposed policy statement committing to 100 percent conversion of the revenue fleet to zero-emission vehicles by 2035 with certain conditions. (Attachment)

RECOMMENDATION: Adopt Resolution No. 8-21 committing to 100 percent conversion to zero-emission buses by 2035 if sufficient funding is available by 2025 to construct a new facility and finance the incremental cost of all replacement and/or expansion buses purchased thereafter.

C. Project & Program Updates.

1. COVID-19 Impacts & Response
2. Pacific Coast Producers Seasonal Oroville Employee Shuttle (July 12 – September 3)
3. Yuba City Parks & Recreation Department Youth Program Shuttle (July 6 – August 6)
4. RAISE Grant Application (July 12th Submittal Date)
5. Caltrans Planning Grant Award – Comprehensive Operational Analysis

RECOMMENDATION: Information only.

IV. Correspondence / Information

VII. Other Business

VIII. Closed Session

- A. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8.** Conference with Transit Manger (Agency Negotiator) and legal counsel to discuss price and terms of purchase for property located at 6035 Avondale Avenue, Linda (APN 020-030-048). Negotiating Parties: John Taylor for Carole Brazil

IX. Adjournment

**THE NEXT REGULAR MEETING IS SCHEDULED FOR THURSDAY, AUGUST 19, 2021
AT 4:00 P.M. IN THE YUBA COUNTY BOARD OF SUPERVISORS CHAMBERS**

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If you need assistance to attend the Yuba-Sutter Transit Board Meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Board, please contact the Yuba-Sutter Transit office at (530) 634-6880 or (TTY) 634-6889 at least 72 hours in advance so such aids or services can be arranged.

AGENDA ITEM III – A
STAFF REPORT

**FEDERAL TRANSIT ADMINISTRATION (FTA) SECTIONS 5307, 5311, AND 5339 GRANT
APPLICATIONS FOR FY 2022**

Federal funding requirements stipulate that a public hearing must be held prior to the submittal of grant applications. The purpose of the hearing is to provide an opportunity for public comment regarding the program or programs to be funded by the subject grants. This public hearing is for federal grant applications to be submitted for FY 2022.

Attached is a copy of the public hearing notice which summarizes these applications for an estimated combined total of \$4,730,723 in federal funding for both operating (\$4,240,200) and capital (\$490,523) purposes. The projects for which federal funding will be requested are included in the adopted Yuba-Sutter Transit operating and capital budget for FY 2022.

The operating assistance portion of this program includes \$3,990,200 in Federal Transit Administration (FTA) Section 5307 (small urban) funding and \$250,000 in Section 5311 (rural) funding. The capital portion of this program includes \$151,050 in Section 5311 (rural) funding and \$339,473 in Section 5339 (small urban capital) funding for the replacement of six 2014 model demand response/rural route buses with six similar buses.

In addition to the amounts budgeted for FY 2022, the authority will be applying for one or more competitive capital grants during the fiscal year for funding to be used towards the Next Generation Zero-Emission Bus Operations, Maintenance & Administration Facility. Specific FTA sections, amounts, and timing are unknown, but the subject project ID is #YST10533 in the adopted Metropolitan Transportation Improvement Program (MTIP) Program of Projects (POP).

Staff will be prepared at the meeting to review the entire federal program as desired.

RECOMMENDATION: Authorize federal funding applications as submitted.

**NOTICE OF PUBLIC HEARING
YUBA-SUTTER TRANSIT FEDERAL ASSISTANCE PROGRAM**

A public hearing will be held by the Yuba-Sutter Transit Authority in the Yuba County Board of Supervisors' Chambers at 915 Eighth Street, Marysville, California at 4:00 p.m. on Thursday, July 15, 2021 for the purpose of receiving comments on Yuba-Sutter Transit's proposed FY 2021-2022 operating and capital assistance projects to be funded in part through Federal Transit Administration (FTA) Sections 5307, 5311 and 5339 grant programs. This shall serve as the final program notice unless amended. The projects are generally described as follows:

1. The projects include funding for urbanized and non-urbanized area operating and capital expenses of Yuba-Sutter Transit including transportation operations, maintenance, administration, vehicle replacement, and other related expenses for the period July 1, 2021 through June 30, 2022. Yuba-Sutter Transit is the applicant and mass transportation operator to be assisted.
2. The projects will be administered at Yuba-Sutter Transit's headquarters at 2100 B Street, Marysville, California but the projects will have area-wide implications.
3. The combined urbanized and non-urbanized federal operating and capital assistance for the period is estimated at \$4,730,723. The capital program includes \$151,050 in Section 5311 funds and \$339,473 in Section 5339 funds. The operating program includes \$3,990,200 in Section 5307 funds and \$250,000 in Section 5311 funds. Local funds required to complete the proposed FY 2021-2022 projects are estimated at \$5,467,477 for a total cost of \$10,198,200. Local funding will be primarily derived from state and local Transportation Development Act funds, state bond funds and passenger fares.

No persons, families or businesses will be displaced by the projects. No significant environmental impact is anticipated by initiation of the proposed projects. The projects are in conformance with the comprehensive land use and transportation planning for the area and will be consistent with the adopted Transportation Improvement Program. The special needs of the elderly and persons with disabilities have been considered.

Interested persons or agencies will be given an opportunity to comment at the hearing on the social, environmental and economic aspects of the proposed projects. Interested persons may submit, orally or in writing, evidence and recommendations with respect to said projects.

A copy of the grant applications and the Transportation Improvement Program for the area will be available for public inspection by appointment at 2100 B Street, Marysville, California during normal business hours. Call (530) 634-6880 for more information or to make an appointment.

AGENDA ITEM IV – A

YUBA-SUTTER TRANSIT AUTHORITY MEETING MINUTES JUNE 17, 2021

I. Call to Order & Roll Call (4:00 pm)

Present: Bains, Blaser, Buttacavoli, Fuhrer, Hudson, Micheli and Shaw (Chair)
Absent: Harris

II. Public Business from the Floor

None.

III. Consent Calendar

Director Buttacavoli made a motion to approve the consent calendar. Director Bains seconded the motion and it carried unanimously.

IV. Reports

A. FREED Center for Independent Living Senior Transportation Voucher Program Memorandum of Understanding (MOU).

Martin presented the FREED Center for Independent Living Senior Transportation Voucher Program Memorandum of Understanding (MOU). This is an extension of the program which has been in place since 2009. The current MOU is unchanged from the previous one. The program provides vouchers to eligible seniors to be redeemed for Dial-A-Ride services. FREED then reimburses Yuba-Sutter Transit for the vouchers at face value. All current eligibility criteria remain the same. The new MOU would extend the program through June 30, 2024.

Director Hudson made a motion to authorize execution of the FREED Dial-A-Ride Voucher MOU as proposed. Director Buttacavoli seconded the motion and it carried unanimously.

B. Transportation Development Act (TDA) Claim for FY 2021/2022.

Martin presented the Transportation Development Act (TDA) Claim for FY 2021/2022. With adoption of the FY 2021/2022 budget at the May 20th meeting, a claim can now be submitted for the TDA funds that were set in the budget which includes both Local Transportation Fund (LTF) and State Transit Assistance (STA) revenues. The budget included \$3.1 million in LTF funding for operating assistance and \$1.3 million in STA funds for capital assistance in FY 2021/2022.

Director Bains made a motion to adopt Resolution No. 7-21 authorizing the submittal of Yuba-Sutter Transit's FY 2021/2022 TDA Claim proposed. Director Hudson seconded the motion and it carried unanimously.

C. Project Updates/Additions for the Sacramento Metropolitan Transportation Improvement Plan (TIP) and the Metropolitan Transportation Plan (MTP).

Martin introduced the annual review of Yuba-Sutter Transit's five-year Transportation Improvement Plan (TIP) Program of Projects and twenty-year Capital Improvement Plan (CIP). The TIP Program and Projects includes both operating and capital projects for which federal funding will be requested. It is consistent with the adopted FY 2021/2022 budget and includes programmed future projects for the following four years such as the facility project. The five-year plan shows the year in which the funding will be requested with projects typically being completed in the following year. FY 2025 includes several planned bus replacement projects all of which are intended to be ordered by December 31, 2025 to avoid the state zero-emission bus purchase mandate. The twenty-year CIP goes through FY 2041 showing the planned completion year for each project. The CIP is generally consistent with SACOG's MTP. Some possibilities that would impact these plans is the inclusion of some small electric buses in the upcoming purchase of replacement Dial-A-Ride buses that could be charged at the current facility without any extra power needs. Martin also noted that previous fleet expansion plans for commuter buses is now being reduced to a vehicle replacement-only project due to the changes in Sacramento commuter service due to COVID-19.

Director Blaser asked for clarification on the bus purchases and how long the diesel buses would be allowed to operate. Martin stated that there is no current regulation that would limit how long diesel buses could be operated, only on how many can be purchased. With some exceptions that may no longer apply by these dates, 25 percent of the buses ordered after December 31, 2025 must be zero-emission and 100 percent of the buses ordered after December 31, 2028 must be zero emission buses.

Director Bains made a motion to approve the revised Capital Improvement Plan and the FY 2022 – FY 2026 Transportation Improvement Plan Program of Projects as proposed. Director Buttacavoli seconded the motion and it carried unanimously.

D. Federal Transit Administration (FTA) Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program.

Martin discussed the annual discretionary Federal Transit Administration (FTA) Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program which was formerly known as the TIGER and BUILD program. A notice of funding opportunity was issued on April 13, 2021 with applications due July 12, 2021. With the property for the facility in escrow, staff has brought on the consulting firm of AECOM to assist with this project. The maximum project award is \$25 million for any one project (\$100 million for any one state) and staff is planning to request up to \$20 million.

Director Fuhrer made a motion to authorize the submittal of a RAISE grant application as proposed. Director Bains seconded the motion and it carried unanimously.

E. Administrative Staff Salary and Benefits Adjustments.

Martin presented the proposed administrative staff salary and benefits adjustments. Yuba-Sutter Transit annually reviews the compensation package for the agency's five employees to determine if any adjustments are warranted. The first recommendation is for a 3 percent cost of living adjustment for all positions including the Transit Manager. The agency did not provide an adjustment last year due to COVID-19. The second recommendation is for an upward shift in the salary schedule for the Administrative Assistant II range for a two-step overlap instead of the current three-stop overlap with the Administrative Assistant I range similar the overlap for other flexibly staffed positions. In addition, to maintain the seniority for longevity eligibility, staff is

also recommending that the incumbent Administrative Assistant II remain at the C Step of the new range which would result in about an 8 percent increase for this one position. Third, staff is recommending a change in the accrual of annual leave to match other local surveyed agencies to top 20 years of service. Fourth, it is being recommended that the Transit Manager title be changed to Executive Director to match the current industry standard. Finally, staff is seeking authorization to review and update the personnel manual for necessary changes subject to legal counsel approval.

Director Buttacavoli made a motion to approve the staff salary, benefit, and title adjustments as proposed and adopt the resulting salary schedule effective July 1, 2021. Director Bains seconded the motion and it carried unanimously.

F. Next Generation Transit Facility Project.

Director Bains recused himself at 4:23 p.m. prior to the discussion of the Next Generation Transit Facility Project. Martin stated that this is information only item and that there is no need for a closed session. He noted that escrow was opened on Friday, May 28, 2021, after the Special Board Meeting on that date. The owner's representative has already begun to clean up the property. MHM Engineering has been engaged for a survey that is required for the ALTA insurance policy. The survey, which should be completed in two weeks, is required before a title insurance policy can be issued. Staff hopes to close escrow on or before July 12th when the RAISE grant application is due. Martin noted that the \$4 million earmark request from Congressman Garamendi did not move forward in the committee mark-up of the surface transportation reauthorization measure, but that he is now seeking a congressional letter of support for the RAISE grant application.

Martin reported that he has spoken with Mrs. Peggy Shockley who is a neighbor of the property. She and her husband have lived across Avondale from this property for 47 years and is pleased to hear of the possible new facility and is willing to provide a letter of support for the grant application to construct the project.

Director Bains returned to the meeting at 4:28 p.m.

G. Project & Program Updates

1. COVID-19 Impacts & Response (Suspension of Route 1 Express Service Effective July 1, 2021)

Martin reported that average daily systemwide ridership was steady from April to May, but that is still only 40 percent of pre-pandemic levels. While there was a 26 percent increase in weekday ridership on the Sacramento Commuter service, that is still just 15 percent of pre-pandemic levels. Even with the relaxation of COVID-19 protocols, systemwide ridership levels are not expected to go up much if at all until August or September as June and July are traditionally low ridership months.

With the suspension of the 12-passenger limit on the fixed route buses and continued low ridership, the Route 1 Express service will be cancelled as of July 1, 2021. This service is no longer necessary for social distancing, and the operators are needed elsewhere as the Dial-A-Ride service is beginning to ramp up again.

Martin noted that 74 trips were provided free of charge for River Valley High School students with the high school later reimbursing us for those trips. A total of 37 free trips have been provided for vaccination appointments and this program has been extended at least through September. TSA has extended the mask mandate on all public conveyances at least through September 13th regardless of vaccination status. Mask use will continue to be encouraged and the drivers are still required to wear masks when passengers are on board.

As a ridership promotion, staff has declared the week of June 21st as Fare Free Fair Week as a sponsor for the Yuba-Sutter Fair. This will include fare free service for both the local fixed route and Dial-a-Ride services all week. State Low Carbon Transit Operations Program grant funding will be used to replace the lost fares.

2. Sponsored Employment Shuttle Discussions with Pacific Coast Producers in Oroville

Staff has been in discussions with Pacific Coast Producers regarding the provision of a seasonal employment shuttle service to their cannery in Oroville. They employ approximately 1,500 people during the peak season with approximately 25 percent of them coming from Sutter County. They are willing to sponsor the service so that it would be fully funded with a credit for any fares collected. The buses would travel from Sam's Club in Yuba City with stops in Live Oak and Gridley before arriving in the heart of Oroville. The shuttle would operate three roundtrips, seven days a week with service for three shifts. It would operate for approximately two months. This would be an out of contract service for Storer Transit Systems and Martin thanked Storer and their local General Manager, Renick House, for being so supportive in getting this project off the ground.

3. Regional Housing Authority Affordable Housing & Sustainable Communities (AHSC) Grant Application

It was reported that the Regional Housing Authority did submit the grant application on or before the June 8th deadline and that it included \$8.5 million toward the Next Generation Transit Facility Project. The funding is mainly for solar power generation and vehicle changing infrastructure along with bus stop enhancements. Staff anticipates an award announcement this fall.

4. Caltrans Planning Grant Application – Comprehensive Operational Analysis

It was reported that staff has yet to receive notice regarding the award of a Caltrans grant for the Comprehensive Operational Analysis.

V. Correspondence/Information

None.

VI. Other Business

Director Fuhrer requested hybrid meetings instead of in-person meetings with an option for Board members to attend via Zoom. In response to the ensuing discussion, Martin summarized the three meeting approaches are currently available: full hybrid meetings with a remote option for everyone; full in-person meetings with no remote option for anyone; or partial hybrid with board members attending in person while the public would have a remote option.

Director Micheli posed the question to legal counsel as to whether a board member attended remotely would have to post the location from where they would be attending and provide public access from that location. Mr. Bordsen responded that that would technically be the case under the Brown Act as the location would have to be listed on the agenda so the public would be able to access that location to address the board.

Director Shaw polled the board as to their preference and it was the consensus to continue forward with full in-person only meetings beginning in July. Martin stated that such notice would be provided in the July newsletter so that the public will be made aware of that change.

VII. Closed Session

A. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8.

There was no closed session.

VIII. Adjournment

Director Bains made a motion to adjourn the meeting. The motion was seconded by Director Hudson and carried unanimously. The meeting was adjourned at 4:48 p.m.

**THE NEXT REGULAR MEETING IS SCHEDULED FOR THURSDAY, JULY 15, 2021 AT 4:00 PM
IN THE YUBA COUNTY BOARD OF SUPERVISORS CHAMBERS.**

**AGENDA ITEM IV-B
YUBA-SUTTER TRANSIT
DISBURSEMENT LIST
MONTH OF JUNE 2021**

CHECK NO.	AMOUNT	VENDOR	PURPOSE
EFT	\$ 5,793.90	PERS HEALTH	HEALTH INSURANCE
EFT	\$ 3,182.48	PERS RETIREMENT	RETIREMENT PAYMENT (EMPLOYER SHARE)
EFT	\$ 600.00	CALPERS 457 PLAN	EMPLOYER CONTRIBUTION
EFT	\$ 34,701.94	PAYROLL	PAYROLL
EFT	\$ 1,525.97	PRINCIPAL MUTUAL LIFE INSURANCE	L/D/LTD INSURANCE
EFT	\$ 39.88	CALIFORNIA WATER SERVICE	FIRE SUPPRESSION - JUNE
EFT	\$ 311.07	CALIFORNIA WATER SERVICE	WATER
EFT	\$ 3,644.74	PG&E	ELECTRIC
EFT	\$ 10.51	PG&E	ELECTRIC #2 - PARKING LOT LIGHTS
EFT	\$ 61.14	PG&E	GAS
EFT	\$ 101.97	CARDMEMBER SERVICES	CREDIT CARD -SUBSCRIPTIONS, REPLACEMENT BATTERY
EFT	\$ 259.77	UTILITY MANAGEMENT SERVICES	SEWER
EFT	\$ 180.35	PRIMEPAY	PAYROLL FEES - MAY 2021
EFT	\$ 400.00	FRANCOTYP-POSTALIA INC	POSTAGE RESET 6/9/21
EFT	\$ 100.00	BRAD HUDSON	BOARD MEETINGS 5/28/21 & 6/17/21
EFT	\$ 150.00	DON BLASER	BOARD MEETINGS 5/20/21, 5/28/21 & 6/17/21
EFT	\$ 150.00	KARM BAINS	BOARD MEETINGS 5/20/21, 5/28/21 & 6/17/21
EFT	\$ 150.00	SETH FUHRER	BOARD MEETINGS 5/20/21, 5/28/21 & 6/17/21
EFT	\$ 133.21	ELAVON	MERCHANT SERVICE FEE - JUNE
17594	\$ 268.27	ADVANCED DOCUMENTS CONCEPTS	COPY MACHINE CHARGES MAY 21
17595	\$ 175.00	ALL SEASONS TREE & TURF CARE	LANDSCAPING & WEED CONTROL MAY 21
17596	\$ 1,750.00	ALLIANT NETWORKING SERVICES INC	IT SERVICES JUNE 2021
17597	\$ 100.00	BRUCE BUTTACAVOLI	BOARD MEETINGS 5/20/21 & 5/28/21
17598	\$ 100.00	DAVID SHAW	BOARD MEETINGS 5/20/21 & 5/28/21
17599	\$ 168.87	FRANCOTYP-POSTALIA INC	POSTAGE RENTAL 5/19/21 - 8/15/21
17600	\$ 3,000.00	INTEGRA REALTY RESOUCES	APPRAISAL SERVICES FOR 6035 AVONDALE AVE
17601	\$ 2,500.00	NV5 INC	ENVIRONMENTAL SERVICES AT 6035 AVONDALE AVE
17602	\$ 1,059.77	QuEST	MAINTENANCE OF BUS STOPS/SHELTERS
17603	\$ 305.83	QUILL CORPORATION	JANITORIAL SUPPLIES: PAPER TOWELS, TOILET PAPER
17604	\$ 1,450.00	RC JANITORIAL	JANITORIAL SERVICES & CARPET CLEANING MAY 21
17605	\$ 4,255.15	RAMOS OIL COMPANY	BUS FUEL: GAS
17606	\$ 1,507.50	ROBERT ESTRADA	DRAFT LOT DESCRIPTION AT 6035 AVONDALE AVE
17607	\$ 20,151.73	SC FUELS	BUS FUEL: DYED DIESEL
17608	\$ 100.00	SHON HARRIS	BOARD MEETINGS 5/20/21 & 5/28/21
17609	\$ 241.59	STAPLES	OFFICE SUPPLIES: PENS, RIBBON, FOOT REST
17610	\$ 476,615.97	STORER TRANSIT SYSTEMS	CONTRACT SERVICES & VEHICLE INSURANCE 4/21
17611	\$ 450.00	STREAMLINE	WEBSITE SERVICES JUNE 21
17612	\$ 1,576.51	T-MOBILE	WIFI SERVICES FOR BUSES MAY 21
17613	\$ 580.75	TELELINK BUSINESS TELEPHONE SYSTEMS	SERVICE ON TTY AND FAXES
17614	\$ 272.79	TIAA COMMERCIAL FINANCE INC	COPIER LEASE - 5/21
17615	\$ 50.00	BRUCE BUTTACAVOLI	BOARD MEETING 6/17/21
17616	\$ 376.80	COMCAST BUSINESS	TELEPHONE SERVICES JUNE 21
17617	\$ 318.26	COMCAST BUSINESS	INTERNET SERVICES JUNE 21
17618	\$ 50.00	DAVID SHAW	BOARD MEETING 6/17/21
17619	\$ 161.60	HANCOCK PETROLEUM ENGINEERING	REPAIR ON PUMP #3 SWIVEL
17620		VOID	VOIDED CHECK
17621	\$ 828.59	LANDA & SONS GLASS INC	PLEXIGLASS REPAIR AT S-Y BEHAVIORAL HEALTH
17621	\$ 657.28	LANDA & SONS GLASS INC	5 PIECES OF PLEXIGLASS FOR FR BUSES
17621	\$ 222.24	LANDA & SONS GLASS INC	INSTALL TEMPERED GLASS AT JOHNSON PARK
17622	\$ 50.00	NICHOLAS MICHELI	BOARD MEETING 6/17/21
17623	\$ 220.77	QUILL CORPORATION	PAPER TOWELS FOR COVID-19 SANITATION
17624	\$ 3,099.39	RAMOS OIL COMPANY	BUS FUEL - GAS
17625	\$ 429.17	SC FUELS	DEF FLUID
17626	\$ 50.00	SHELBY'S PEST CONTROL	PEST CONTROL SERVICES JUNE 21
17627	\$ 372.03	STAPLES	OFFICE SUPPLIES: COPY PAPER, CARDSTOCK, MATS
17628	\$ 120.00	STATE COMPENSATION INSURANCE FUND	WORKER'S COMP INSURANCE ADJUSTMENT
17629	\$ 215.80	STORER TRANSIT SYSTEMS	REIMBURSEMENT FOR EAST BAY TIRES
17629	\$ 3,908.66	STORER TRANSIT SYSTEMS	COVID-19 ADMIN LEAVE - MAY 21
17629	\$ 2,003.91	STORER TRANSIT SYSTEMS	COVID-19 SUPPLIES - MAY 21
17630	\$ 53,603.34	STORER TRANSIT SYSTEMS	REIMBURSEMENT - REPAIR ON FR #3232
17631	\$ 464,651.88	STORER TRANSIT SYSTEMS	CONTRACT SERVICES & VEHICLE INSURANCE 5/21
19632	\$ 40.00	MARYSVILLE POLICE DEPT	ALARM PERMIT RENEWAL
	\$ 1,099,556.38		

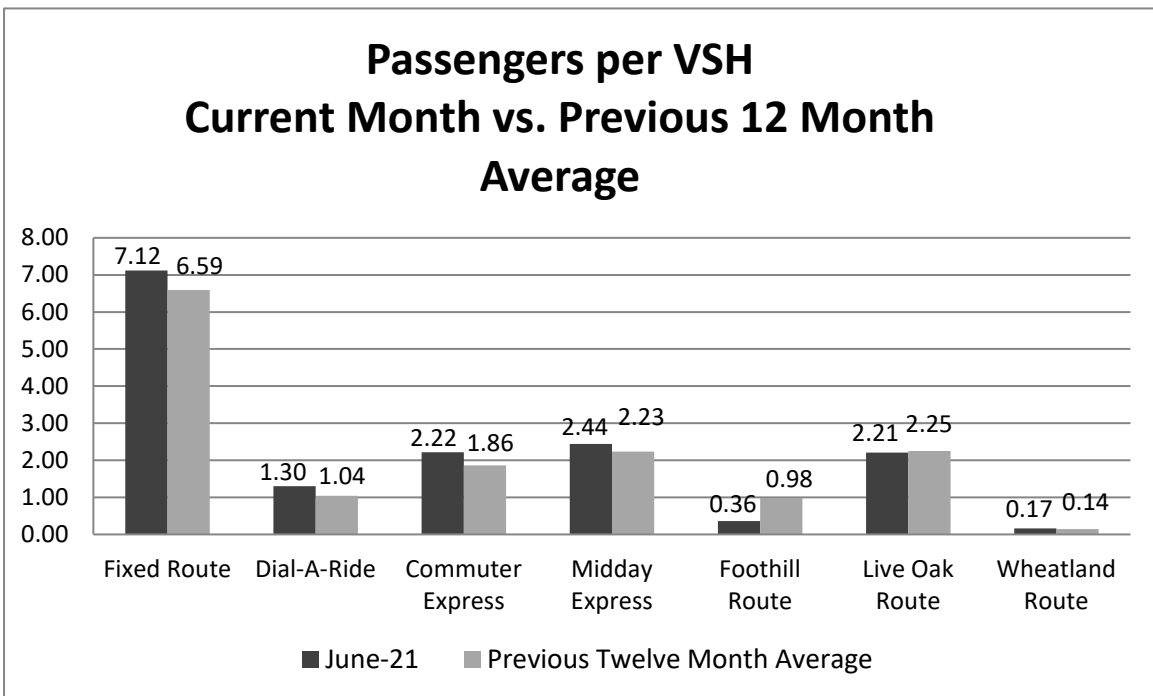
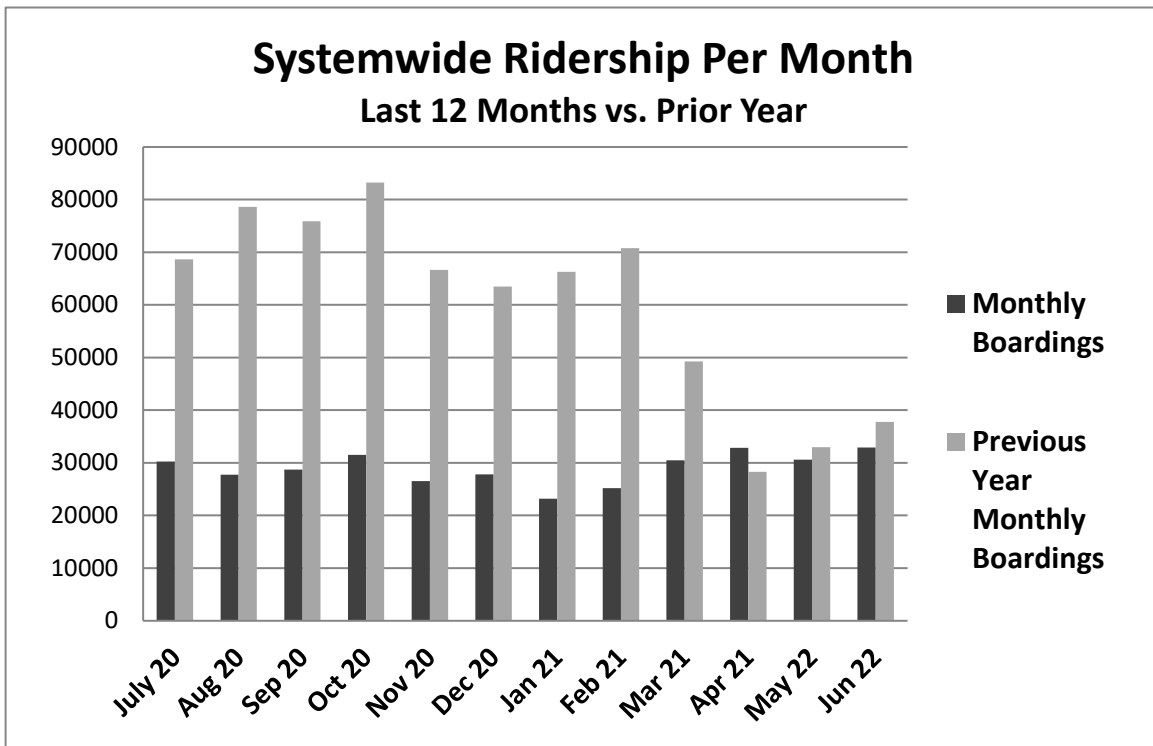
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TRANSFERS**

AGENDA ITEM IV - C

JUNE 2021 PERFORMANCE REPORT

	June-21	Previous Twelve Month Average	Fiscal YTD	Previous Fiscal YTD
Ridership:				
Fixed Route	28,964	26,067	307,518	567,872
Dial-A-Ride	1,703	1,444	17,556	41,526
Commuter Express	1,655	1,302	15,953	96,946
Midday Express	394	332	4,050	10,605
Foothill Route	33	77	828	1,426
Live Oak Route	164	167	1,915	3,441
Wheatland Route	7	6	71	124
Total Ridership:	32,920	29,395	347,891	721,940
Vehicle Service Hours:				
Fixed Route	4,068.67	3,956.22	47,564.17	49,849.14
Dial-A-Ride	1,309.07	1,382.64	16,781.80	19,923.12
Commuter Express	746.51	699.21	8,412.77	11,766.81
Midday Express	161.29	148.42	1,786.70	1,889.97
Foothill Route	91.44	79.07	962.57	945.59
Live Oak Route	74.35	74.37	886.36	940.26
Wheatland Route	42.37	41.55	493.87	550.40
Total VSH's:	6,493.70	6,381.49	76,888.23	85,865.29
Passengers Per Hour:				
Fixed Route	7.12	6.59	6.47	11.39
Dial-A-Ride	1.30	1.04	1.05	2.08
Commuter Express	2.22	1.86	1.90	8.24
Midday Express	2.44	2.23	2.27	5.61
Foothill Route	0.36	0.98	0.86	1.51
Live Oak Route	2.21	2.25	2.16	3.66
Wheatland Route	0.17	0.14	0.14	0.23
Total Passengers Per VSH:	5.07	4.61	4.52	8.41

JUNE 2021 PERFORMANCE REPORT



AGENDA ITEM V – B
STAFF REPORT

ZERO-EMISSION BUS FLEET CONVERSION POLICY STATEMENT

In preparing the grant application package for the Department of Transportation national infrastructure investment program called Rebuilding American Infrastructure with Sustainability and Equity (RAISE), one of the issues that needed to be addressed was the agency commitment to advancing zero-emission bus technology should the requested funding be awarded for construction of the Next Generation Zero-Emission Bus Maintenance, Operations and Administration Facility. While the Board has since 2018 consistently supported the process of converting to a zero-emission bus fleet through the authorization and funding of consultant studies and grant applications, no formal policy statement has been adopted for that purpose.

Attached for Board consideration as Resolution No. 8-21 is a proposed Zero-Emission Bus Fleet Conversion Policy Statement that would provide the necessary documentation of the Board's commitment to 100 percent conversion of the Yuba-Sutter Transit fleet to zero-emission buses by 2035. As drafted, this commitment would be contingent upon the availability of sufficient funding by 2025 to construct the new facility as well as to finance the incremental cost of all replacement or expansion buses to be purchased thereafter. If adopted as proposed, this statement will be used in future grant applications for facility development or bus procurements as an indicator of the agency's commitment to follow through with the development of the new facility and the prompt conversion of the fleet to zero-emission bus operations as buses are replaced or the fleet is expanded to maximize the value of the requested substantial investment in the facility.

This commitment is possible because the current fleet replacement plan (adopted June 17, 2021) would result in the complete turnover of the revenue vehicle fleet between 2026 and 2033. Should the projected \$30+ million in additional facility funding from all sources beyond what is now thought to be reasonably available not be secured in time to complete the new facility by 2025, the Board would need to consider if the buses being replaced beginning with the planned 2025 orders for vehicles to be delivered in 2026 and beyond should be ZEBs or not as conditions then dictate. In addition, adequate additional funding from all sources would also need to be secured in sufficient amounts to cover the incremental cost of the ZEBs themselves including any related charging infrastructure improvements that were not included in the Next Generation facility project.

Staff will be prepared to discuss this issue and the draft resolution in detail at the meeting.

RECOMMENDATION: Adopt Resolution No. 8-21 committing to 100 percent conversion to zero-emission buses by 2035 if sufficient funding is available by 2025 to construct a new facility and finance the incremental cost of all replacement and/or expansion buses purchased thereafter.

YUBA-SUTTER TRANSIT AUTHORITY
RESOLUTION NO. 8-21

ZERO-EMISSION BUS FLEET CONVERSION POLICY STATEMENT

- WHEREAS, *The Yuba-Sutter Transit Authority was formed in 1975 for the purpose of providing public transit services to the residents of the Bi-County Area; and,*
- WHEREAS, *It has long been Yuba-Sutter Transit's mission to provide safe and cost effective public transportation services that increase mobility and improve the quality of life for Yuba and Sutter County residents; and,*
- WHEREAS, *Yuba-Sutter Transit strives to meet or exceed community expectations by adhering to the guiding principles of operating a safe, reliable and comfortable quality of service; providing an effective and efficient level of service in response to demonstrated community needs; and, enhancing quality of life through improved mobility; and,*
- WHEREAS, *Yuba-Sutter Transit has consistently improved and expanded the quality and scope of the services provided through the development and introduction of new and enhanced facilities, vehicles, equipment, and technology; and,*
- WHEREAS, *The California Air Resources Board (CARB) adopted the Innovative Clean Transit (ICT) regulation in December 2018 requiring all public transit agencies to transition to a 100 percent zero-emission bus (ZEB) fleet with a statewide goal for a full transition by 2040; and,*
- WHEREAS, *The ICT regulation applies to all transit agencies that own, operate, or lease buses with a gross vehicle weight rating (GVWR) greater than 14,000 lbs. which applies to all buses now operated by Yuba-Sutter Transit; and,*
- WHEREAS, *For Yuba-Sutter Transit, the ICT regulation requires beginning January 1, 2026, that 25 percent of all new buses purchased must be ZEBs until January 1, 2029, when 100 percent of all new buses purchased must be ZEBs; and,*
- WHEREAS, *Yuba-Sutter Transit has previously identified that a replacement transit maintenance, operations, and administration facility is essential for even a modest introduction of ZEBs to the fleet let alone a full-scale conversion to a ZEB fleet; and,*
- WHEREAS, *Introduction of ZEBs into Yuba-Sutter Transit's service network is contingent upon sufficient funding being available to construct a new zero-emission operations and maintenance facility from which to operate these vehicles as well as the incremental cost for their purchase; and,*
- WHEREAS, *Yuba-Sutter Transit's adopted capital improvement plan provides for the complete turnover of the fleet between 2025 and 2035 which is an excellent opportunity for an early 100 percent conversion of the vehicle fleet to ZEB operation that would result in enhanced service quality and passenger experience; reduced operating and maintenance costs; and, improved*

quality of life for all Yuba and Sutter County residents.

NOW, THEREFORE, BE IT RESOLVED that the Yuba-Sutter Transit Authority Board of Directors does hereby commit to the 100 percent conversion to zero-emission buses by 2035 well in advance of the statewide goal of 2040 contingent upon the availability of sufficient funding by 2025 to construct the Next Generation Zero-Emission Transit Maintenance, Operations and Administration Facility as well as to finance the incremental cost of all replacement and/or expansion buses purchased thereafter by the following vote:

Ayes:

Noes:

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY INTRODUCED, PASSED AND ADOPTED BY THE YUBA-SUTTER TRANSIT AUTHORITY AT A REGULAR MEETING HELD ON JULY 15, 2021.

Chairman of the Board

ATTEST:

*Janet Frye
Secretary to the Board*