

**AGENDA ITEM III – A**

**YUBA-SUTTER TRANSIT AUTHORITY  
MEETING MINUTES  
JULY 19, 2018**

**I. Call to Order & Roll Call**

Present: Cardoza (Chair), Cleveland, Leahy (Vice-Chair), McKenzie (for Whitmore), Munger (for Whiteaker) and Sullenger

Absent: Fletcher, Whiteaker and Whitmore

**II. Public Hearings**

**A. Federal Transit Administration (FTA) Sections 5307, 5311, and 5339 Grant Applications for FY 2019.**

Martin stated that this is a routine annual public hearing that Yuba-Sutter Transit is required to hold to maintain eligibility for federal funding. He continued that the staff report includes a summary of the federal funding that is expected to be received during the fiscal year which is consistent with the recently adopted budget for FY 2019. Director Cardoza opened up the public hearing. There was no public comment and Director Cardoza closed the public hearing.

Director Munger made a motion to authorize the federal funding applications as submitted. Director Leahy seconded the motion and it carried unanimously.

**III. Public Business from the Floor**

None

**IV. Consent Calendar**

Director Leahy made a motion to approve the consent calendar. Director Cleveland seconded the motion and it carried unanimously.

**V. Reports**

**A. State of Good Repair (SGR) Project List.**

Martin stated that this is part of the second round of funding under The Road Repair and Accountability Act of 2017, known as SB 1. This portion of the funding, called the State of Good Repair or SGR program, is available for transit maintenance, rehabilitation and capital projects. Yuba-Sutter Transit received \$246,221 in SGR funding for FY2017/18 and is now eligible for \$242,886 for FY2018/19 and applications are due to Caltrans by September 1<sup>st</sup>. Because Yuba-Sutter Transit's SGR applications must first be approved by SACOG, staff has already submitted essentially the same project list from last year. As noted in the staff report, while both cycles of SGR funds are expected to be applied towards the 2020 replacement of 11 fixed route buses, the use of an expanded project list allows for more options should priorities change.

Director Munger made a motion to approve the submittal of Yuba-Sutter Transit's FY 2018/19 SGR Project List as proposed and to adopt Resolution No. 9-18 authorizing the execution of the SGR related Certifications and Assurances including the designation of the Transit Manager as the Authorized Agent. Director Leahy seconded the motion and it carried unanimously.

**B. November Meeting Cancellation.**

Due to a family schedule conflict, staff is requesting the cancellation of the regular November meeting of the Yuba-Sutter Transit Board of Directors.

Director Leahy made a motion to cancel the regular monthly meeting of November 15, 2018 as proposed. Director McKenzie seconded the motion and it carried unanimously.

**C. Feather River Air Quality Management District (FRAQMD) Blue Sky Grant Projects for FY 2018/19.**

Martin stated that this is the annual discussion regarding the Feather River Air Quality Management District (FRAQMD) Blue Sky (AB 2766) grant program as a new Request for Proposals (RFP) for the FY 2018/19 cycle is expected soon. Martin noted that recommended project concepts are included in the staff report, but the primary purpose of this early discussion is to determine if there are additional projects that the Board would like for staff to consider.

In response to an inquiry from Director Leahy, Martin stated that the same three projects that were submitted last year would again be reasonable. As currently scoped, the total cost of \$142,000 for these projects would be similar to what was awarded last year and somewhere between \$200,000 and \$300,000 is expected to be available.

Director Pedigo asked for clarification as to the nature of the \$10,000 for the Live Oak service. Martin stated that Live Oak City Council asked Yuba-Sutter Transit several years ago to submit an application on their behalf to off-set the cost of the 2015 expansion of the Live Oak service from three days a week to five days a week and annual grants have since been received for help maintain this higher level of service.

Director Cleveland inquired as to the current rate for the discounted monthly pass program and when it last increased. Martin stated that current discount is \$10 per each \$15 discount monthly pass which results in a \$5 cost to the consumer.

The consensus of the Board was for staff to continue with the grant applications as outlined in the staff report.

**D. Project & Program Updates.**

1. New Commuter Buses

Martin noted that some of the Board members were able to see one of the new commuter buses parked out front prior to the meeting. Staff is expecting all seven buses to be in service by the end of next week and the surplus bus sales notice was recently released for the seven buses that are being replaced.

## 2. Connect Card Implementation

Martin stated that the Connect Card program was fully implemented as of July 1, 2018 with the end of transfers and paper monthly passes. Martin noted that through June, 80 percent of all monthly passes were purchased on a Connect Card so that figure is now 100 percent for July. He stated that the end of local fixed route transfers went remarkably well with limited problems or complaints reported by drivers. Martin credits this success to the year-long information campaign and the drivers who regularly reinforced the message.

## 3. Federal Transit Administration (FTA) Triennial Review

Martin stated that the FTA site visit, held on June 26<sup>th</sup> & 27<sup>th</sup>, resulted in only two minor findings. He thanked his staff for a job well done and noted that the final report will be brought to the Board for review at the August or September meeting.

## 4. New Ride Guide & Service Brochures Effective July 1, 2018

Martin stated copies of the new brochures have been provided to each member and offered to provide additional copies upon request.

## 5. Low Carbon Transportation Operations Program (LCTOP) Award

Martin stated that the first of two grants has been received from this funding source for the purchase of battery electric buses and staff is now waiting to see if the agency will be awarded a Low/No Grant for this project.

## 6. Clean Transit Program

Martin stated that he attended a recent meeting with key California Air Resources Board (CARB) staff on their Innovative Clean Transit initiative that would mandate the purchase of zero emission buses beginning in 2026 for systems under 100 buses. He was able to share the issues that small operators face with severe facility, funding and staff capacity limitations. The final draft of the new rule is expected to be released for a 45 day comment period by early to mid-August for a hearing in September. Final approval is anticipated by the end of the year.

## **V. Correspondence/Information**

None

## **VI. Other Business**

None

## **VII. Adjournment**

The meeting was adjourned at 4:23 p.m.

**THE NEXT REGULAR MEETING IS SCHEDULED FOR THURSDAY, AUGUST 16, 2018  
AT 4:00 P.M. IN THE YUBA COUNTY BOARD OF SUPERVISORS CHAMBERS**